



Food & Beverage Booth Order Form

Company: _____

Booth #: _____

Show: _____

Name: _____

Address: _____

Province: _____ Postal Code: _____

Telephone: _____ Facsimile: _____

BILLING INSTRUCTIONS: Cash Cheque Credit Card

(If you are paying by credit card, fill out the attached credit card authorization form. Credit cards accepted only for orders under \$5,000.)

Show Dates: _____ Number of People: _____

MORNING SERVICE

Time _____

NOON SERVICE

Time _____

AFTERNOON SERVICE

Time _____

MORNING SERVICE

Time _____

NOON SERVICE

Time _____

AFTERNOON SERVICE

Time _____

Catering

Rules and Regulations

The Metro Toronto Convention Centre has exclusive Food and beverage distribution rights within the Convention Centre. Exposition sponsoring organizations and/or exhibitors may distribute sample Food and/ or Beverage only upon written request, pending authorization. A Sample Food and/or Beverage Authorization Request can be found in your Exhibitor kit.

Ordering Deadline

All Catering Orders should be received no later than 14 days prior to the start of the show. All Food and Beverage orders placed on site will be from a reduced menu.

Catering Payment Policy

All Food and Beverage requires full pre-payment one week prior to the start of your event. Credit Cards will be required to cover any on site incidentals.

2005 -2006.

Please discuss any specialty orders with the Food & Beverage Department (416) 585-8144

Our People are the Centre

255 Front Street West, Toronto, Ontario M5V 2W6
Telephone: 416-585-8144 Facsimile: 416-585-8251
Website: www.mtccc.com



Credit Card Charge Authorization

I hereby authorize the Metro Toronto Convention Centre to place any charges I/named company incur at the facility to my credit card account

Company Name

Credit Card number

Credit Card expiry date

Name of card holder

Signature of credit card holder

Please note: A photocopy of both the front and back of the signed credit card must be returned with this form to validate the use of the above information.

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255 Front Street West, Toronto, Ontario M5V 2W6
Telephone: 416-585-8199 Facsimile: 416-585-8224
Website: www.mtccc.com